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## 1<sup>st</sup> Euro-Mediterranean Conference for Environmental Integration (EMCEI)

### Instructions for Authors

EMCEI–2017 invites short papers covering one or more of the conference’s topics. The papers should be 2 pages in length. A 3-page paper can be accepted if both a table and a figure are included.

The papers should be submitted electronically by clicking on “Submit” on the conference website ([Home](#)). Authors will be informed of acceptance by **1 July 2017**. Please refer to the [Important Dates](#) section on the website for further details. All papers will be submitted to a blind peer-review process. Accepted papers will be published in the conference e-proceedings. A number of high-quality papers will be selected during the conference for publication in [Special Issues](#) of Springer journals. The selected papers will be peer-reviewed by the journals’ editors and reviewers before final acceptance for publication. Authors of the accepted papers will receive a **Springer Award Certificate**.

The following provides all the instructions for layout and style for preparing your short paper.

#### 1. Content

The **Abstract** should include 5 short sentences conveying the core information and providing readers with a concise overview of the research. Highlights will be also included in the conference program.

The **Introduction** should summarize the scope of the study and state the objectives of the work presented.

**Material and Methods** should be explained briefly.

Authors should emphasize the **Results** and **Discussion** sections.

A brief **Conclusion** should be included, followed by **Acknowledgements** (if any) and **References** (maximum 7).

The paper should be written in English.

#### 2. Layout and style

You should use the [Word Template](#) to prepare your paper. Figures and tables should be embedded and not supplied separately.

Please make sure that as far as possible you use normal fonts in your documents. To avoid unnecessary errors, you are strongly advised to use the ‘spellchecker’ function of MS Word.

Follow this order when typing manuscripts: Title, Authors, Affiliations, Highlights, Keywords, Main Text (including figures and tables), Acknowledgements, References.

##### 2.1. Page setup

The [Word Template](#) is A4-formatted with top and bottom margins of 2 cm, left margins of 3 cm and right margins of 1.5 cm. Do not include page numbers or any other page header or footer. Footnotes are not permitted.

##### 2.2. Font

Calibri.

##### 2.3. Title

The title is typed in bold, 14 pt. Do not capitalise words in the title except the first word of the title or whenever required. Do not add any additional lines.

#### 2.4. Authors

The authors are listed in one paragraph in 10 pt. Put first name and initials first. Use superscripted numbering if authors have different affiliation. A 6 pt. space is required after the list of authors. Do not add any additional lines.

#### 2.5. Affiliation

Affiliation and email address are in italics, 8 pt. Only one affiliation per line, numbered with the superscripted numbers used in the author list.

#### 2.6. Highlights & Keywords

Highlights and keywords are in 9 pt., italics for keywords.

#### 2.7. Paragraph formats

Avoid using empty lines between paragraphs or before and after headings.

#### 2.8. Tables

A maximum of 1 table and 1 figure is allowed. Please ensure that table and figure do not account for more than 2/3 of a page when taken together.

The table and the figure should be numbered independently. The table should have a table heading above. Only horizontal lines should be used for the table. Table and heading should be in 10 pt., centred.

A figure can be incorporated in the paper at an appropriate place. The figure should have a figure caption underneath (9 pt.). Make sure the size of lettering within the figure is large enough.

The text should include references to both the table and the figure.

**Table 1. An example of a table.**

An example of a column heading	Column A (t)	Column B (t)
And an entry	1	2
And another entry	3	4
And another entry	5	6
And another entry	7	8
And another entry	9	10



Figure 1 (a) first picture



Figure 2 (b) Second picture

## 2.9. Formulae

Formulae should be typewritten (use e.g., Microsoft Equation Editor). Subscripts and superscripts should be clear. Give the meaning of all symbols immediately after the equation in which they are first used. Equations should be numbered sequentially on the right-hand side in parentheses. In general only equations explicitly referred to in the text need to be numbered.

## 2.10. Organization of references

References must be listed at the end of the paper. Do not begin them on a new page unless this is absolutely necessary because of spacing issues. You should ensure that every reference cited in the text appears in the list of references and that every reference included in the list is included in-text as well.

Indicate references in the text by following the “author-date method”. This means that the author’s last name should be followed by the year of publication and a complete reference of it should appear in the reference list at the end of the paper. An example is as follows: (Matthews, 2005) or (Matthews et al., 2005) or (Matthews and Smith, 2005).

Some examples are as follows:

1. Van der Geer J, Hanraads JAJ, Lupton RA. The art of writing a scientific article. *J Sci Commun* 2000;**163**:51-9.
2. Strunk Jr W, White EB. *The elements of style*. 3rd ed. New York: Macmillan; 1979.
3. Mettam GR, Adams LB. How to prepare an electronic version of your article. In: Jones BS, Smith RZ, editors. *Introduction to the electronic age*. New York: E-Publishing Inc; 1999. p. 281-304.